



**CASCO BAY ISLAND TRANSIT DISTRICT  
 MINUTES OF THE BOARD OF DIRECTORS MEETING OF  
 March 23, 2023  
 In Person/Video Conference/Phone**

**Attendance**

**Webex                      In Person                      Phone                      Absent**

***Directors:***

Crowley (Pres)		X		
Wentworth (1 <sup>st</sup> VP)		X		
Donovan (2 <sup>nd</sup> VP)		X		
Hoffman (Treasurer)	X			
Luedke (Clerk)	X			
Cohen (Ast. Clk)		X		
Anderson	X			
Lavanture	X			
Murray		X		
Pizey		X		
Radis		X		

***Staff:***

Berg		X		
Bishop		X (left early)		
Gildart		X		
Mavodones		X (stepped out)		
Pottle	X			
Bowie		X		
Mills			X	
J. James	X			

***Public:***

Call in user (unknown)			X	
L. Heineman	X			
P. Flynn	X			
C. Chess	X			

***Guests:***

M. Buescher (Drummond Woodsum)		X		
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**1. Call to Order:**

- a. *The Board meeting was called to order at 7:48 AM by President Crowley*
- b. *It was noted that the meeting was being recorded*
- c. *President Crowley asked Berg to do a roll call of who was attending the meeting, which he did.*

**2. Approval of the February 23, 2023 meeting minutes**

- a. *Hoffman asked about the minutes under the financial report section on page 5. She recalls Bowie explaining about posting dry dock expense and she would like that added to the minutes. It was decided that Berg would look into and postpone the vote on the February minutes until the April Board agenda.*

**4. Workshops (Taken out of order)**

- a. FOAA (Freedom of Access Act) and Board Orientation training with Michael Buescher from Drummond Woodsum
  - i. *President Crowley welcomed Michael Buescher from DrummondWoodsum who then provided training of Maine’s Freedom of Access Act (Presentation attached)*

**4. Business**

- a. Consideration and action to modify the Down Bay Summer sailing schedule
  - i. *President Crowley asked ad hoc Down Bay schedule committee chair Donovan to introduce the topic which he did.*
    - 1. *Operations committee discussed and acted on information from the ad-hoc committee. The committee agreed on a recommendation to the Board which is included in the Board packet and displayed during the meeting. Donovan walked through the changes. The consensus was it is not perfect but it is manageable and an improvement from last year.*
    - 2. *Great input from all who participated in the ad-hoc committee*
    - 3. *It was noted that there was not enough information to accurately determine the financial impact but the feeling was it would be wash.*
    - 4. *Anderson thanked Donovan for taking the leadership on this. Anderson asked if this revised schedule helped providing opportunities for staff training. Donovan replied that Mavodones would best to answer that but he had to step out. Donovan’s understanding is that it would help. C. Gildart shared that consideration for training really needs to happen on the shoulder season before the summer schedule starts.*
    - 5. *Hoffman also thanked Donovan for taking the leadership on this. Hoffman encouraged looking at expense reductions in the bigger picture.*
    - 6. *Donovan agreed suggested this be done with further analysis of the schedule*
    - 7. *Wentworth shared that the ad-hoc committee made a decision early on to not try to completely revamp the schedule but to instead look at incremental improvements that can be made.*
  - ii. *Wentworth made a motion to accept the summer down bay schedule as presented; Cohen seconded.*
  - iii. *President Crowley opened the floor to the public*
    - 1. *There were no comments*
  - iv. *President Crowley opened the floor to the Board*
    - 1. *Cohen thanked Donovan and asked if the ad-hoc committee could reconvene to address cost and look at an overhaul of the schedule. Donovan felt they it was outside the charter of the ad-hoc committee and would require further Board action.*
    - 2. *Luedke asked if call in users were asked if they had any comments. Berg replied they were asked and no hands were raised but just to be sure Berg unmuted the call in users and asked again. There were no comments.*
    - 3. *Luedke reported he received one complaint from a health care worker about the change of stops on the 8:00 AM Portland departure. There is a 7:45AM departure but they sometimes miss it depending on when they got off their shift. The next available service is 9:00 AM.*



4. *Crowley discussed the Chebeague/Cliff sequencing and felt as long as there is a plan to be able to accommodate the few who need a reverse sequencing, he was okay with it. Wentworth agreed.*
  5. *Mavodones reported that the captain has discretion and usually enough time to add that stop when needed. Will work with Crowley and Wentworth on how to best get information to people.*
  6. *Crowley felt that not offering the late-night boat to Chebeague and Cliff didn't seem equitable.*
  7. *Donovan said he understands the issue but there were some crew issues and a decision had to be made and ridership numbers didn't support going past Long all the time.*
  8. *Crowley said we should move forward with the Operations Committee recommendation but the issue he brings up needs to be reconsidered at some point.*
  9. *Luedke agreed with Crowley and wanted to thank Donovan and Mavodones for all their work on this.*
  10. *Cohen wants to prioritize health care workers.*
  - v. *President Crowley called for a roll call vote*
  - vi. *Berg did a roll call vote. The motion passed (10-0)*
  - vii. *Donovan shared that there were five items not taken up by the ad-hoc committee that should be discussed at some point:*
    1. *Extending the summer schedule into fall*
    2. *Look at the inner bay schedule and how it can help the Peaks Island pressure*
    3. *Freight issues need more study*
    4. *How to publish which boats are primarily freight and which boats are primarily passengers*
    5. *Financial implications*
    6. *Wacky Wednesday (reduced vehicle price for Peaks Island)*
- b. Consideration and action to extend the Peaks Island Residential Boarding to be from Memorial Day weekend to Columbus Day Weekend for service between 9:15AM – 7:15PM on weekdays & holiday weekends
- i. *President Crowley asked Berg to introduce the topic. Which he did.*
  - ii. *President Crowley asked if there was a motion*
  - iii. *Radis made a motion to extend the Peaks Island Residential Boarding to be from Memorial Day weekend to Columbus Day Weekend for service between 9:15AM – 7:15PM on weekdays & holiday weekends; Donovan seconded.*
  - iv. *President Crowley opened the floor to the public*
    1. *There were none*
  - v. *President Crowley opened the floor to the Board*
    1. *Hoffman thanked staff for proposing the recommendations. Encouraged over communication of the process. Asked that the deckhands implement the program consistently*
    2. *Radis proposed an amendment to have this be effective until changed instead of for just this year. Berg clarified that was the intent of the motion made since there was no time limit include in the motion.*
    3. *Pizey asked why this was for Peaks only. Berg explained that the purpose was to ensure that Peaks Island residents get on board a vessel in very crowded situations. There currently is not a similar need for the Down Bay service.*
  - vi. *President Crowley called for a roll call vote*
  - vii. *Berg did a roll call vote. The motion passed (10-0)*
5. **Workshops**
- A. *There were no workshops*

**6. General Information Reports**

**A. Financial Report**

a) *Due to the time constraints there was no financial report*

**B. Committee Reports**

a) *Due to the time constraints there were no committee reports*

**C. Staff Reports**

a) *Due to the time constraints there were no committee reports*

b) *Donovan asked for written summary reports moving forward to help manage time. Berg agreed.*

**7. General Announcements**

A. Establish next meeting dates: (all meetings at 7:45 AM unless indicated otherwise)

- a. Finance Committee: **Wednesday April 5, 2023**
- b. Executive Committee: Thursday, April 6, 2023
- c. Operations Committee: Thursday, April 20, 2023
- d. Finance Committee: Wednesday, April 26, 2023
- e. Board of Directors: Thursday, April 27, 2023
- f. Planning Session: TBD
- g. Personnel Committee: No meeting planned
- h. Sales & Marketing Committee: No meeting planned
- i. Government Relations Committee: No meeting planned
- j. Pension Committee: No meeting planned

**8. Public Comment**

A. President Crowley opened the floor for public comments on items not on the agenda

a) *There were no comments*

**9. Directors Comment**

A. President Crowley opened the floor for Director comments on items not on the agenda

a) *There were no comments*

**10. Adjournment**

A. *Wentworth moved to adjourn the meeting; Pizey seconded.*

B. *The motion passed unanimously (9-0; Murray left early)*

Respectfully submitted by:  \_\_\_\_\_  
James Michael Luedke (May 11, 2023 16:53 EDT)  
 James Luedke, Clerk

# CASCO BAY ISLAND TRANSIT DISTRICT BOARD

## MAINE FREEDOM OF ACCESS ACT TRAINING

**Presented by:**  
**Michael Buescher**

March 23, 2023

# What is the Maine Freedom of Access Act and who needs to be trained?

- The Freedom of Access Act (FOAA) is a state statute that is intended to open the government of Maine by guaranteeing access to the "public records" and "public proceedings" of state and local government bodies and agencies.
- Public access officers and certain officials subject to this section must complete a course of training on the requirements of the FOAA. 1 M.R.S. § 412.
- At a minimum, the training must be designed to be completed in less than 2 hours and include instruction in:
  - the general legal requirements regarding public records and public proceedings
  - the procedures and requirements regarding complying with a request for a public record
  - the penalties and other consequences for failure to comply with the law
- Officials and public access officers can meet the training requirement by conducting a thorough review of the material in this FAQ section of the State's Freedom of Access website or by completing another training course that includes all of this information but may include additional information.
- FOAA FAQ's are available at: <https://www.maine.gov/foaa/faq/index.shtml>

# What is a Public Record?

- Maine law broadly defines a “public record” as “[a]ny written, printed or graphic matter . . . or electronic data compilation from which information can be obtained . . . that is in the possession or custody of an agency or public official of this State or any of its political subdivisions . . . and has been received or prepared for use in connection with the transaction of public or governmental business or contains information relating to the transaction of public or governmental business.” 1 M.R.S.A. § 402 (3).
- The definition excludes information that is designated as confidential, such as privileged communications and employee records.
- Information contained in emails and on social networking sites / blogs that a school board member has received or prepared in connection with public or governmental business (*i.e.*, information about the school district) is likely a public record
- Communications using gmail.com, other personal email accounts, or text messages are public records if they relate to CBITD business.

# Public Access Officer

- A public access officer must be designated to serve as the contact person for an agency, county, municipality, school administrative unit and regional or other political subdivision for public records requests. An existing employee is designated public access officer and is responsible for ensuring that public record requests are acknowledged within five working days of receiving the request and that a good faith estimate of when the response to the request will be complete is provided.



# Public Inspection and Copying of Records

- The provisions of the Freedom of Access Act dealing with access to records may be summarized as follows:
- Inspection of records. Any person may inspect any public record during “reasonable office hours” and a fee for inspection cannot be charged unless the public record cannot be inspected without “being converted or compiled.” Permitted fees can be charged only as described under the subsection entitled “costs” below.
- Copying of public records. Any person may copy a public record “during reasonable office hours” or request a copy of that record. The records request need not be made in person or in writing, and the statute requires that CBITD “shall mail the copy upon request.” Actual mailing fees may be charged.

# Inspection and Copying

## *cont'd*

- Acknowledgement, clarification and time estimates. CBITD is required to acknowledge receipt of a request within five working days of receiving the request. They may also request clarification if the request is not clear. In addition, within a reasonable period of time after receiving the request, CBITD is required to provide (1) a “good faith, non-binding estimate” of the time within which the school will comply with the request; and (2) a cost estimate as described below. CBITD must then make a “good faith effort to fully respond to the request” within the estimated time.
- Refusals or denials. If CBITD refuses permission to inspect or copy a public record, the statute requires that the unit provide written notice of that denial, stating the reason for the denial, within “5 working days of receipt of the request for the inspection or copying.” Failure to comply with this requirement is considered a failure to allow inspection and may be appealed to court.
- Scheduling. The inspection, conversion of electronic documents, or copying of public records may be scheduled to occur at any time that will not “delay or inconvenience” the regular activities of CBITD. Inspection may occur during regular office hours; if CBITD does not have regular office hours, the name and telephone number of a contact person must be posted in a conspicuous public place.

# Inspection and Copying

## *cont'd*

- No requirement to create new records. Because the Freedom of Access Act is designed to provide access to documents that already exist, and not to require schools to create documents in response to requests for information, the statute specifically provides that CBITD is “not required to create a record that does not exist.”
- Electronic records. This subsection of the Freedom of Access Act is designed to take into account the advent of electronic records, rather than simply the paper documents which were the only records in existence when the statute was first enacted in 1959. As to electronic records, the statute provides that:
  - CBITD must provide access to an electronically stored public record either as a printed document or “in the medium in which the record is stored, at the option of the person making the request.”
  - The only exception to this requirement is that CBITD is not required to provide access to an electronic document as a computer file if the unit does not have the ability to separate confidential information contained in that electronic file.
  - If in order to provide access to an electronic record, conversion of that record into a form that can be seen, heard or read electronically is required, fees may be charged to cover the conversion as provided in the subsection dealing with costs, summarized below.
  - The requirement that electronic documents must be provided in the medium in which they are stored does not include a requirement that a person be provided with access to a computer terminal.
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# Inspection and Copying

## *cont'd*

- **Costs.** CBITD may charge no more than \$0.10 per 8x11 black and white page to cover the cost of copying. In addition, CBITD may charge an hourly fee of up to \$25.00 per hour, after the first two hours of staff time, to cover the actual cost of searching for, retrieving, and compiling public records. The term “compiling” includes reviewing and redacting confidential information. CBITD may also charge “the actual cost” to convert a public record into a form which is susceptible of either visual or oral comprehension, or into a usable format. CBITD may also charge for the actual mailing costs to mail a record. Finally, CBITD may require payment of all costs before the public record is provided to the requester. 1 M.R.S.A. § 408-A(8)(F).
- **Cost estimates.** CBITD is required, after a public records request is made, to provide not only an estimate of the time necessary to complete the request (see discussion above) but also an estimate of the total cost to satisfy the request. If the estimate of the total cost is greater than \$30.00, the requestor must be informed before proceeding. If the estimate is greater than \$100.00, payment in advance may be required.
- A request may be granted by informing the person seeking access that the records will be available for inspection and copying at a specified date, time and location. Note that the law does not require that the records be made available for inspection within five working days. Rather, the law makes it clear that the right to inspect and copy records must be granted within a “reasonable” period of time, and may be scheduled for a time that will not “delay or inconvenience” the regular activities of the CBITD.

# Inspection and Copying

## *cont'd*

- If a request is to be denied, CBITD must provide a written statement of the reasons for the denial. There is a difference between providing access to records and meetings, which is required, and researching and compiling requested information, which as noted above is not required (but may, in some cases, be advisable).
- If a request to inspect public documents is denied, or not responded to within five days, the person may challenge that decision by filing an appropriate action in superior court. Such an appeal must be filed within 30 calendar days of the denial. The court then conducts a trial to determine whether the denial was for just and proper cause. If it was not for good cause, the CBITD will be required to disclose the records as requested.

# Unduly Burdensome Requests

The Legislature amended the Freedom of Access Act in 2015 to provide an avenue for public entities to seek protection from a request for inspection or copying that is “unduly burdensome or oppressive.” In order to deny a request for public records on this basis, CBITD must provide the party requesting the record with notice of intent to file a complaint for an order of protection that must be provided at least 10 days prior to filing a complaint with the court. CBITD must then file a complaint in superior court within 30 days of receipt of the request for inspection or copying. If the court finds that CBITD has demonstrated good cause to limit or deny the request, the court will enter an order that the CBITD need not comply with the request, or that it has satisfied its obligation under the law. If the court finds that CBITD has not demonstrated good cause to limit or deny the request, the court will order that the records must be provided by a specified date.

# Public Meetings

- The intent of the FOAA is to ensure that the actions of public entities are “taken openly and that the records of their actions be open to public inspection and their deliberations be conducted openly.” 1 M.R.S.A. § 401
- Maine law defines “public proceedings” as “the transactions of any functions affecting any or all citizens of the State by . . . any board, commission, agency or authority of any county, municipality, school district or any regional or other political or administrative subdivision.” 1 M.R.S.A. § 402 (2). All public proceedings must be:
  - open to the public, and
  - any person must be permitted to attend any public proceeding, and
  - public notice must be given for all meetings of a board consisting of three or more persons in ample time to allow public attendance, and in a manner reasonably calculated to notify the general public within the school community.

# Executive Sessions

- Certain subjects can be discussed behind closed doors. However, such discussions cannot be used to undermine the purpose of the Freedom of Access Act
- 3/5 vote of those present must vote to enter executive session
- Statutory reference required (ex. 1 M.R.S.A. § 405.6.A to discuss a personnel issue)
- Subject must be limited to that set out in the board's vote to enter executive session
- No votes can be taken in executive session (no need for a motion to leave executive session)



# Executive Sessions

## *continued*

- The Freedom of Access Act permits executive session deliberations to consider records made confidential by statute. The employee records statute requires that much information about employees be kept confidential. Disclosure of information required to be kept confidential also may violate an individual's privacy rights. Protection against violating an individual's right to privacy and protecting an employee's reputation is thus a function of executive sessions.

# Emergency Meetings

- Public notice of an emergency meeting must be provided to local representatives of the media, whenever practicable. The notice must include the time and location of the meeting and be provided by the same or faster means used to notify the members of the public body or agency conducting the public proceeding. 1 M.R.S. § 406. The requirements that the meeting be open to the public, that any person be permitted to attend and that a record of the meeting be made and open for public inspection still apply. 1 M.R.S. § 403.

# Can members of a body communicate with one another by e-mail outside of a public proceeding?

- The law does not prohibit communications outside of public proceedings between members of a public body unless those communications are used to defeat the purposes of the FOAA. 1 M.R.S. § 401.
- E-mail or other communication among the members of a body that is used as a substitute for deliberations or decisions which should properly take place at a public meeting may likely be considered a "meeting" in violation of the statutory requirements for open meetings and public notice. "Public proceedings" are defined in part as "the transactions of any functions affecting any or all citizens of the State..." 1 M.R.S. § 402. The underlying purpose of the FOAA is that public proceedings be conducted openly and that deliberations and actions be taken openly; clandestine meetings should not be used to defeat the purpose of the law. 1 M.R.S. § 401. Public proceedings must be conducted in public and any person must be permitted to attend and observe the body's proceeding although executive sessions are permitted under certain circumstances. 1 M.R.S. § 403. In addition, public notice must be given for a public proceeding if the proceeding is a meeting of a body or agency consisting of 3 or more persons. 1 M.R.S. § 406.
- Members of a body should refrain from the use of e-mail as a substitute for deliberating or deciding substantive matters properly confined to public proceedings. E-mail is permissible to communicate with other members about non-substantive matters such as scheduling meetings, developing agendas and disseminating information and reports.
- Even when sent or received using a member's personal computer or e-mail account, e-mail may be considered a public record. 1 M.R.S. § 402(3). As a result, members of a body should be aware that all e-mails and e-mail attachments relating to the member's participation are likely public records subject to public inspection under the FOAA.

# Can people record public proceedings?

Yes. The FOAA allows individuals to make written, taped or filmed records of a public proceeding, or to broadcast the proceedings live, provided the action does not interfere with the orderly conduct of the proceedings. The body or agency holding the proceeding can make reasonable rules or regulations to govern these activities so long as the rules or regulations do not defeat the purpose of the FOAA. 1 M.R.S. § 404.

# Records of Public Proceedings

- Unless otherwise provided by law, a record of each public proceeding for which notice is required must be made within a reasonable period of time. At a minimum, the record must include the date, time and place of the meeting; the presence or absence of each member of the body holding the meeting; and all motions or votes taken, by individual member if there is a roll call.
- The FOAA also requires that public bodies and agencies make a written record of every decision that involves the conditional approval or denial of an application, license, certificate or permit, and every decision that involves the dismissal or refusal to renew the contract of any public official, employee or appointee. 1 M.R.S. § 407(1), (2).

# Violations

- FOAA imposes a civil penalty of not more than \$500.00 for every willful violation of the Act. The penalty is assessed against the governmental entity rather than against individual officers or employees.
- In addition, the Freedom of Access Act allows a court to award reasonable attorneys' fees and litigation costs in successful Freedom of Access appeals. The statute allows fee awards to a "substantially" prevailing plaintiff who appeals a public records denial or illegal action, but only if the court determines that the refusal or action was committed "in bad faith." While the statute does not define bad faith, the summary of an earlier bill to allow attorneys' fees introduced in the 122nd Legislature in 2006 explained the term "bad faith" as follows: "[b]eing unsure whether a requested record is a public record is not sufficient to rise to the level of bad faith nor would a legitimate, but mistaken, belief that the record requested is confidential."

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# Questions?

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**NOTES REGARDING DRAFT PROPOSED 2023 SUMMER SCHEDULE CHANGES**

**(developed following Ad-hoc Committee meeting) – 03.16.23 Rev**

5:00 AM	No change
5:30 AM	No change
7:15 AM	Eliminate trip
7:45 AM	Add outbound passenger stops at Little Diamond and Great Diamond
8:00 AM	Eliminate outbound passenger stops at Little Diamond, Great Diamond and Diamond Cove
9:00 AM	Add Inner Bay trip with outbound and inbound stops at Little Diamond, Great Diamond, Diamond Cove and Long
10:00 AM	No change
11:00 AM	No change
12:00 PM	No change
1:15 PM	Departure times are 15 minutes later
3:00 PM	Becomes a Down Bay trip instead of Inner Bay trip, adding outbound and inbound stops at Chebeague and Cliff.
3:15 PM	Departure times are 15 minutes later
4:00 PM	Eliminate trip
4:15 PM	Now onboard the Maquoit. Island departures slightly later to allow for outbound freight and ensure vessel arrives back in Portland following the 1745 Down Bay departure
5:45 PM	No change
6:00 PM	No change
7:45 PM	No change
9:00 PM	Portland and all inbound departure times are 15 minutes earlier
10:15 PM	Add Inner Bay trip with outbound stops at Little Diamond, Greg Diamond, Diamond Cove and Long <b><u>(FRIDAYS &amp; SATURDAYS ONLY)</u></b>



DRAFT Down Bay Summer Schdule 2023 DRAFT

June 17 - September 4

Chebeague Is /	
Daily	
Depart Portland	
AM	5:00
	8:00
	10:00
PM	12:00
	3:00
	6:00
	9:00
Depart Cliff	
AM	6:15
	9:40
	11:25
PM	1:35
	4:15
	7:00
	10:10
Depart Chebeague	
AM	6:00
	9:20
	11:40
PM	2:00
	4:30
	7:15
	10:20

Long Island	
Daily	
Depart Portland	
AM	5:00
	5:30
	7:45
	8:00
	9:00
	10:00
	11:00
PM	12:00
	1:15
	3:00
	3:15
	4:15
	6:00
	7:45
	9:00
	10:15
Depart Long	
AM	6:05
	6:40
	8:40
	9:55
PM	12:00
	2:10
	2:20
	4:10
	5:15
	7:35
	9:15
	10:40

Fri & Sat only  
Except Sat & Sun

Diamond Cove	
Daily	
Depart Portland	
AM	5:30
	7:45
	8:00
	9:00
	10:00
	11:00
PM	12:00
	1:15
	3:00
	3:15
	4:15
	5:45
	7:45
	9:00
	10:15
Depart Diamond Cove	
AM	6:20
	8:25
	9:40
	11:40
PM	1:55
	3:55
	4:55
	6:25
	7:50
	9:30
	10:50

Great Diamond	
Daily	
Depart Portland	
AM	5:00
	7:45
	9:00
	10:00
	11:00
PM	12:00
	1:15
	3:00
	3:15
	4:15
	5:45
	7:45
	9:00
	10:15
Depart Great Diamond	
AM	6:55
	8:55
	10:10
PM	12:15
	2:25
	4:25
	5:30
	6:40
	8:05
	9:40
	11:00

Little Diamond	
Daily	
Depart Portland	
AM	5:00
	7:45
	9:00
	10:00
	11:00
PM	12:00
	1:15
	3:00
	3:15
	4:15
	5:45
	7:45
	9:00
	10:15
Depart Little Diamond	
AM	7:00
	9:00
	10:15
PM	12:20
	2:30
	4:30
	5:35
	6:45
	8:10
	9:45
	11:05

03.16.2023

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**DRAFT Down Bay Summer Schedule 2023 (June 17 - September 4) DRAFT**

**PROPOSED SCHEDULE DRAFT2**

Day of Week	Route	Departure Times DRAFT												Portland Arrival est.
		Portland Departure	Little Diamond	Great Diamond	Diamond Cove	Long Island	Chebeague Island	Cliff Island	Chebeague Island	Long Island	Diamond Cove	Great Diamond	Little Diamond	
Daily	Down Bay (DB)	5:00 AM	D	D		D	6:00	6:15		6:40		6:55	7:00	7:15
M-F	Inner Bay (IB)	5:30 AM								6:05	6:20			6:55
Daily	Inner Bay (IB)	7:45 AM	D	D	8:25					8:40		8:55	9:00	9:15
Daily	Down Bay (DB)	8:00 AM			D	D	9:20	9:40						10:35
Daily	Inner Bay (IB)	9:00 AM	D	D	9:40	9:55						10:10	10:15	10:30
Daily	Down Bay (DB)	10:00 AM	D	D	D	D		11:25	11:40					12:25
Daily	Inner Bay (IB)	11:00 AM	D	D	11:40	12:00						12:15	12:20	12:35
Daily	Down Bay (DB)	12:00 PM	D	D	D	D		1:35	2:00	2:20				2:50
Daily	Inner Bay (IB)	1:15 AM	D	D	1:55					2:10		2:25	2:30	2:45
Daily	Down Bay (DB)	3:00 PM	D	D	D	D		4:15	4:30					5:15
Daily	Inner Bay (IB)	3:15 PM	D	D	3:55	4:10						4:25	4:30	4:45
Daily	Inner Bay (IB)	4:15 PM	D	D	4:55					5:15		5:30	5:35	5:50
Daily	Down Bay (DB)	5:45 PM	D	D							6:25	6:40	6:45	7:00
Daily	Inner Bay (IB)	6:00 PM				D		7:00	7:15	7:35	7:50	8:05	8:10	8:25
Daily	Inner Bay (IB)	7:45 PM	D	D	D					9:15	9:30	9:40	9:45	10:00
Daily	Down Bay (DB)	9:00PM	D	D	D	D		10:10	10:20	10:40	10:50	11:00	11:05	11:20
F & S	Inner Bay (IB)	10:15 AM	D	D	D	D								11:20

Outbound: D = Stops only to Discharge passengers and/or freight if needed

Inbound: Times are regular scheduled inbound departure times

*Refer to www.cascobaylines for official schedule*

03.16.2023

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