

**CASCO BAY ISLAND TRANSIT DISTRICT
 MINUTES OF THE BOARD OF DIRECTORS MEETING OF
 August 24, 2023
 In Person/Video Conference/Phone**

Attendance

Webex In Person Phone Absent

Directors:

Crowley (Pres)		X		
Wentworth (1 st VP)		X		
Donovan (2 nd VP)		X		
Hoffman (Treasurer)		X		
Luedke (Clerk)		X		
Cohen (Ast. Clk)		X		
Anderson		X		
Geary		X		
Lavanture		X		
Murray		X		
Pizey		X		
Radis				X

Staff:

Berg		X		
C. Gildart				
Mavodones				
Pottle	X			
Bowie		X		
Mills			X	

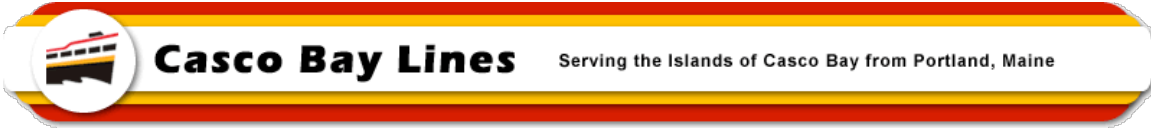
Public:

L. Heineman	X			
F. Somers	X (Late)			
P. Flynn	X			
K. Nadeau		X		

Guests:

1. **Call to Order:**
 - a. *The Board meeting was called to order at 7:45 AM by President Crowley*
 - b. *It was noted that the meeting was being recorded (audio was muted for the first couple of minutes)*
 - c. *President Crowley asked Berg to do a roll call of who was attending the meeting, which he did.*
 - d. *Introductions were made around the room for new Director Bill Geary from MaineDOT.*
2. **Approval of the June 22, 2023, July 27, 2023 & August 10, 2023 meeting minutes**
 - a. *Not available so this item was postponed until the September Board Meeting*
3. **Business** *(Moved out of order to the end of the meeting)*
4. **Workshops** – No workshops
5. **General Information Reports**
 - A. **Financial Report**
 - a) *Included in the Board Packet.*
 - b) *Hoffman reminded all of the new process for financial reviews and welcomed Geary to attend any Finance Committee.*
 - B. **Committee Reports**
 - a) *Sustainability Sub- Committee*
 - (1) *Anderson summarized the meeting:*
 - (a) *Focus of the sub-committee is to look at the congestion on the Portland side primarily on Wednesdays.*
 - (b) *Received a lot of good and creative input before and during the meeting.*
 - (c) *Next step is for the sub-committee to take the list of 30+/- suggestions and group them into low, mid and high efforts and come up with a list of the top 5 for each. Will reconvene the sub-committee in early September*
 - b) *Hoffman asked for the status of the engagement letter with the new auditor.*
 - i) *Bowie reported the engagement letter was received last Friday. The letter and proposed contract is being reviewed.*
 - C. **Staff Reports**
 - a) *Included in Board Packet*
 - b) *Berg reported he included a funding update in the written report and offered to answer any questions*
 - c) *Berg reported that the dry-dock for the Aucociso will be delayed due to last minute emergency shipyard availability issues which will mean some shuffling of the order of the dry docks this year,*
 - d) *Berg reported the window to submit nomination papers had closed and CBITD received nomination papers from Luedke for GDI, Pizey for LDI and Flynn and Cooper for Peaks Island. They have not been certified yet which is the next step.*
 - e) *Pottle gave an update of pier work and new vessel status.*
 - i) *Hoffman asked about the need for repair work on the pier. Pottle explained it was a result of uncovering the deck and discovering the condition was a lot worse then was expected. It is expected to cost about \$250K and CARES Act funding is planned to cover the cost.*
 - f) *Hoffman suggested staff provide a copy of the goals document with status update as part pf the written staff update to make it easier for Board and public to understand status.*
6. **General Announcements**
 - A. Establish next meeting dates: (all meetings at 7:45 AM unless indicated otherwise)

a. Executive Committee:	Thursday, September 7, 2023
b. Finance Committee:	Thursday, September 7, 2023
c. Operations Committee:	Thursday, September 14, 2023
d. Finance Committee:	Wednesday, September 20, 2023
e. Board of Directors:	Thursday, September 28, 2023
f. Personnel Committee:	No meeting planned
g. Sales & Marketing Committee:	No meeting planned
h. Government Relations Committee:	No meeting planned



- i. Pension Committee No meeting planned

7. Public Comment

- A. President Crowley opened the floor for public comments on items not on the agenda
a) K. Nadeau noted that this has been an incredibly busy season and recommended to go back to the process of loading bikes first and unloading them last to help with the flow.

8. Directors Comment

- A. President Crowley opened the floor for Director comments on items not on the agenda
a) There were no comments.

3. Business

a. Executive Session

i. Discussion of General Manager’s employment agreement pursuant to 1 M.R.S.A. Section 405(6) (A)

- 1. President Crowley asked if there was a motion to go into Executive session for a Discussion of General Manager’s employment agreement pursuant to 1 M.R.S.A. Section 405(6) (A)
2. Wentworth moved; Murray seconded.
3. President Crowley opened the floor for public comments; there were none.
6. President Crowley asked Berg for a role call vote which he did. The motion passed unanimously (11-0)
7. Berg stopped the recording, removed the public participants and locked down the meeting and he left the meeting.
8. The Board went into Executive session at 8:11
9. The Board came out of Executive session at 9:19
10. President Crowley asked if there was a motion
11. Anderson made a motion to enter into discussions with the General Manager regarding the terms of the successor agreement, including length of term, pay and benefits; Murray seconded.
12. Discussion followed.
13. Cohen made a motion for an amendment to limit the negotiations to one year, Hoffman seconded
14. Discussion followed.
15. President Crowley asked for a vote on the proposed amendment; The motion for the amendment failed (2 – 9; Cohen and Hoffman voting yes)
16. President Crowley asked for a vote on the original motion; The original motion passed (10-1; Cohen voted against)
17. Discussion followed about having a negotiation team and not just the President

9. Adjournment

- A. Murray moved to adjourn the meeting; Pizey seconded.
B. The motion passed unanimously (11-0)

Respectfully submitted by: [Signature] Michael Luedke (Nov 24, 2023 12:44 EST)
James Luedke, Clerk