

**CASCO BAY ISLAND TRANSIT DISTRICT
MINUTES OF THE BOARD OF DIRECTORS MEETING OF
December 19, 2024**

56 Commercial Street, Portland, ME

In Person/Video Conference/Phone

*Video of entire meeting is [online here](#)

	Webex	<u>Attendance</u> In Person	Phone	Absent
<i>Directors:</i>				
Crowley (Pres)		X		
Belesca		X		
Donovan (1 st VP)		X		
Hoffman		X		
Luedke (Clerk)		X		
Cohen (Ast. Clk)		X		
Cooper				X
Geary		X		
Lavanture		X		
Needelman		X		
Pizey (2 nd VP)		X		
Higgins		X		

<i>Staff:</i>				
Warnock		X		
C. Gildart		X		
Mavodones		X		
Pottle	X			
Bowie	X			
Bryand		X		
Bishop	X			

<i>Public:</i>				
Lynn Heinemann	X			
Ross Sneyd		X		
Call in user			X	
Call in user			X	
Call in user			X	

<i>Guests:</i>				

President Crowley called the meeting to order at 7:46 AM.

Donovan reviewed the work of the Nominating Committee.

Crowley introduced the process for the election of Officers. At the conclusion of the process, elected via secret ballot, for the 2024/25 year are as follows: Lavanture (President), Donovan (1st Vice President), Pizey (2nd Vice President), Hoffman (Treasurer), Luedke (Clerk) and Higgins (Assistant Clerk). At this time, Clerk Luedke swore in the new officers. Lavanture began presiding over the meeting.

Hoffman moved to change the share class of the investments in the District's Money Purchase Pension Plan (MPPP) from R4 to R6, which will provide meaningful savings to participants each year, Higgins seconded. The vote in favor was unanimous.

Hoffman moved to modify the District's Money Purchase Pension Plan (MPPP) to increase the Plan entry points from bi-annually to quarterly. Donovan seconded. The vote in favor was unanimous.

Hoffman moved to modify the District's Money Purchase Pension Plan to allow for individual employee contributions, in addition to the District required contributions, effective upon the earliest date allowable in accordance with the Plan. Higgins seconded. The vote in favor was unanimous.

Donovan moved adoption of the FY25 Q2 Budget, as recommended by the Finance Committee. Lavanture seconded. The vote in favor was unanimous.

Donovan moved to go into Executive Session, pursuant to MRSA 405 6A1, to discuss a personnel matter. Lavanture seconded. The vote in favor was unanimous (Cohen and Belesca had left the meeting prior to the vote).

The Board came out of Executive Session and back into public session at 9:32 AM.

Lavanture moved to go into Executive Session, pursuant to MRSA 405 6A, to discuss a personnel matter. Crowley seconded. The vote in favor was unanimous.

The Board came out of Executive Session at 9:51 AM.

Crowley moved to adjourn. Hoffman seconded. The vote was unanimous of those present (Lavanture, Crowley, Hoffman, Donovan, Luedke, Pizey and Geary).

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